

OFFICIAL MINUTES

BELLE GLADE CITY COMMISSION

WORKSHOP MEETING

December 15, 2014

Pursuant to due notice, a workshop meeting of the Belle Glade City Commission was held in City Hall, 110 Dr. Martin Luther King, Jr. Blvd., West, Belle Glade, Palm Beach County, Florida, on Monday, December 15, 2014 at 6:00 p.m.

The meeting was called to order by Mayor Wilson. Upon roll call, the following Commissioners were present: Burroughs, Martin, Underwood, Wilkerson, and Wilson. Members of staff present were City Attorney Torcivia, City Manager Harrelle, Assistant to City Manager Scott, Director of Public Works Montes De Oca, Finance Consultant Wood, Assistant Director of Finance Hughes, Director of Planning & Community Redevelopment Services Parchment, Grants & Special Projects Manager Tomeu, Public & Community Relations Coordinator Evans, Deputy City Clerk Carter, and City Clerk Buff.

APPROVAL OF AGENDA:

[Approved as presented]

Commissioner Burroughs MOVED, Commissioner Underwood SECONDED, and the Motion carried 5-0 to approve the Agenda as presented.

REVIEW DECEMBER 15, 2014 REGULAR MEETING AGENDA:

City Clerk said Commissioners would review the December 15, 2014 Regular Meeting Agenda and discuss those items for which Commissioners had questions or concerns.

PUBLIC HEARING:

RELATING TO FISCAL YEAR 2014-2015 BUDGET AMENDMENT

City Clerk said Commissioners would hold a Public Hearing to receive public comments relating to proposed Fiscal Year 2014-2015 Budget Amendment.

PRESENTATIONS:

City Clerk said Commissioners would entertain the following Presentations:

NOVEMBER 2014 EMPLOYEE SAFETY AWARD, RECIPIENT WAGNER NELSON, PUBLIC WORKS DEPARTMENT

- No Comments.

CERTIFICATES OF ACHIEVEMENT PRESENTED TO STUDENTS SCORING LEVEL FIVE ON 2014 FCAT: GLADES CENTRAL AND LAKE SHORE MIDDLE SCHOOL

- No Comments.

APPROVAL OF FOLLOWING CONSENT AGENDA ITEMS:

City Clerk said Commissioners would consider the following Consent Agenda items:

Approval of Minutes: Regular Meeting, December 1, 2014
Workshop Meeting, December 1, 2014

- No Comments.

Approval of Budget Transfer No. 15-T-006 in the Amount of \$5,800 Relating to Purchase and Installation of Handrails at the Pavilion

- No Comments.

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APPROVAL OF FOLLOWING CONSENT AGENDA ITEMS Continued:

Approval to Rescind Award of Item No. 1 of ITB 9-14, Belle Glade City Hall Roof Renovation, to NYC Construction Group, Inc.; Approval to Award Item No. 1 to Next Lowest Responsive Bidder Grace Construction, Inc. with Approval to Enter Into Associated Contract for Goods and Services, with Authorization for Mayor to Execute the Same; and Authorization to Pay Contract Amount of \$84,800

- No Comments.

CITY CLERK REPORTS:

FIRST READING OF ORDINANCE

City Clerk said Commissioners would consider adoption of the following Ordinance:

Relating to General Employees' Retirement Plan

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF BELLE GLADE, FLORIDA; AMENDING THE RETIREMENT PLAN FOR FULL-TIME EMPLOYEES; PROVIDING FOR LIMITATION ON PAYMENT OF INTEREST; PROVIDING FOR CONFLICTING ORDINANCES AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE AND FOR OTHER PURPOSES.

- No Comments.

ADOPTION OF RESOLUTIONS:

City Clerk said Commissioners would consider adoption of the following Resolutions:

Relating to Economic Development Transportation Project Fund Agreement (Off-System Specific Appropriations) with FDOT Regarding \$620,000 for Street Resurfacing and Reconstruction Projects

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF BELLE GLADE, FLORIDA, GRANTING APPROVAL TO ENTER INTO A SECOND ECONOMIC DEVELOPMENT TRANSPORTATION PROJECT FUND AGREEMENT, NUMBER FM No. 436038-1-58-01, WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR THE RESURFACING OF ROADWAYS PROPOSED WITHIN THE CITY'S RIGHT-OF-WAY IN BELLE GLADE; AGREEING TO BE RESPONSIBLE FOR THE FUTURE MAINTENANCE COSTS AFTER COMPLETION OF THE PROJECT; GRANTING AUTHORITY FOR THE MAYOR TO EXECUTE SAID AGREEMENT; DIRECTING THE CITY CLERK TO PROVIDE A CERTIFIED COPY OF THIS RESOLUTION TO FDOT; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

- No Comments.

Relating to Agreement with Supervisor of Elections for 2015 Elections and Designation of Canvassing Board Members

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF BELLE GLADE, FLORIDA, APPROVING AN AGREEMENT WITH THE PALM BEACH COUNTY SUPERVISOR OF ELECTIONS (SOE) FOR VOTE PROCESSING EQUIPMENT USE AND ELECTION SERVICES AND GRANTING AUTHORIZATION FOR MAYOR TO EXECUTE THE SAME; REQUESTING THE SOE TO CONDUCT THE CITY'S MARCH 10, 2015 ELECTION, AND, IF NECESSARY, THE MARCH 24, 2015 RUN-OFF ELECTION, AND ANY OTHER ELECTION CALLED DURING CALENDAR YEAR 2015; PROVIDING FOR THE PROCESSING OF ABSENTEE BALLOTS; DESIGNATING MEMBERS OF THE CITY OF BELLE GLADE'S CANVASSING BOARD FOR SAID ELECTIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

- City Clerk noted that the Supervisor of Elections Office requires three people to serve on the Canvassing Board, and said Resolution designates the City Clerk, Deputy City Clerk, and the County Supervisor of Elections to serve as the Canvassing Board.

CITY CLERK REPORTS Continued:

ADOPTION OF RESOLUTIONS Continued:

Relating to Fiscal Year 2014-2015 Budget Amendment

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF BELLE GLADE, FLORIDA, RELATING TO FINANCES, PROVIDING FOR AN AMENDMENT TO FISCAL YEAR BUDGET BEGINNING OCTOBER 1, 2014 AND ENDING SEPTEMBER 30, 2015; APPROVING ASSOCIATED BUDGET AMENDMENT; AND PROVIDING AN EFFECTIVE DATE.

- City Clerk said this Resolution is a companion item to the Public Hearing.

Relating to Conveyance of Real Property to Tequesta Nixon, Located at 257 NW 5th Street

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF BELLE GLADE, FLORIDA, AUTHORIZING THE CONVEYANCE OF REAL PROPERTY TO TEQUESTA NIXON, LOCATED AT 257 NW 5TH STREET, AND GRANTING AUTHORITY FOR THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS AND INSTRUMENTS RELATED TO SAID REAL PROPERTY; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

- No Comments.

Relating to Conveyance of Real Property to Corey Wilkerson and Tabatha Wilkerson, Located at 432 West Canal Street South

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF BELLE GLADE, FLORIDA, AUTHORIZING THE CONVEYANCE OF REAL PROPERTY TO COREY WILKERSON AND TABATHA WILKERSON, LOCATED AT 432 WEST CANAL STREET SOUTH, AND GRANTING AUTHORITY FOR THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS AND INSTRUMENTS RELATED TO SAID REAL PROPERTY; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

- No Comments.

Relating to Assignment of Airport Utilities Easement

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF BELLE GLADE, FLORIDA, APPROVING THE ASSIGNMENT OF AIRPORT UTILITIES EASEMENT NO. 24925 TO PALM BEACH COUNTY; AUTHORIZING THE EXECUTION OF SAID ASSIGNMENT OF EASEMENT; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AN EFFECTIVE DATE AND FOR OTHER PURPOSES.

- No Comments.

Joint Participation Agreement With FDOT to Provide Additional Funding in the Amount of \$47,000 for Operations of Belle Glade Express Service Routes

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF BELLE GLADE, FLORIDA, GRANTING APPROVAL TO ENTER INTO A JOINT PARTICIPATION AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION TO PROVIDE ADDITIONAL FUNDING FOR OPERATIONS OF THE BELLE GLADE EXPRESS SERVICE ROUTES; AUTHORIZING THE MAYOR TO EXECUTE THE SAME; AND PROVIDING AN EFFECTIVE DATE.

- City Clerk would request consideration to add this item to the Regular Meeting Agenda.

OTHER BUSINESS

Approval to Reappoint Steve Prielozny, Maude Vereen, Cheryl Stein, Ann Tyler, Brenda Bunting, Shelly Miller, and Michael C. Martin as Members of the Black Gold Jubilee Directors

- No Comments.

CITY CLERK REPORTS Continued:

OTHER BUSINESS Continued

Announcements

City Clerk would make the following announcements:

Mayor's Proclamation Extending Condolences to Relatives and Friends of Austin Lewis

January 1, 2015 City Hall will be Closed in Observance of New Year's Day

January 5, 2015 Commission Workshop Meeting at 5:30 p.m., Followed by Regular Commission Meeting at 6:30 p.m., City Hall Commission Chambers

January 19, 2015 City Hall will be Closed in Observance of Dr. Martin Luther King Jr. Day, and Workshop and Regular Meetings Have Been Cancelled

CITY MANAGER REPORTS:

City Manager would request Commission consideration of the following:

RATIFICATION OF AMENDMENT NO. 1 TO AGREEMENT WITH T & S CONSTRUCTION, INC., WITH AUTHORIZATION FOR MAYOR TO EXECUTE THE SAME, FOR AN AMOUNT NOT TO EXCEED \$8,904 RELATING TO FENCING FOR TURNKEY SINGLE FAMILY HOMES LOCATED AT 432 W CANAL STREET S AND 257 NW 5TH STREET

- No Comments.

APPROVAL TO REJECT SOLE RESPONSE TO ITB 11-14, INTERIOR AND EXTERIOR WALL AND TRIM PAINT, WITH AUTHORIZATION TO REBID PROPOSAL

- No Comments.

AUTHORIZATION TO ENTER INTO SERVICE AGREEMENT AND ADDENDUM WITH JC CODE & CONSTRUCTION CONSULTANTS, INC. FOR CODE ADMINISTRATION, PLAN REVIEW AND INSPECTION SERVICES, FOR PERIOD NOT TO EXCEED NINETY DAYS

- City Clerk would request consideration to add this item to the Regular Meeting Agenda.
- City Attorney said the City currently has an agreement with said company for an amount not to exceed \$10,000; however, the City's Building Official had not yet completed certification to perform services in-house. Said staff was seeking authorization to enter into agreement and addendum for an additional \$10,000 not to exceed ninety days, until such time the City issued an Invitation to Bid (ITB) for said services, or the City's Building Official completed necessary certification to perform services in-house.

PUBLIC RELATIONS REPORTS: None.

YOUTH EMPOWERMENT PROGRAM:

NOVEMBER 2014 ACTIVITY REPORT

YEC Program Manager Blake would provide a report of Youth Empowerment Center Activities for the month of November 2014.

CITY ATTORNEY REPORTS:

STATUS REPORT RELATING TO SOUTH BAY LITIGATION

City Attorney would report that Legal had attended a "calendar call" the previous Friday before the Judge, at which time, the City of South Bay's Attorney had requested the Judge to allow time for a meeting between the City Commissions of Belle Glade and South Bay, and the Judge determined the time for that opportunity had passed. Said the Judge indicated a Hearing would be scheduled between January 21 and January 23, 2015. Said Legal had continued to communicate with the City of South Bay and had offered various potential dates for a mediation session, to no avail.

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CITY ATTORNEY REPORTS Continued:

STATUS REPORT RELATING TO SOUTH BAY LITIGATION Continued

- Mayor Wilson said he had spoken with South Bay Mayor Shanique Scott, who indicated that South Bay Commissioners wished to resolve the matter. Requested City Attorney to call Mayor Scott on tomorrow's date to offer another opportunity to schedule a mediation session, prior to the Hearing date.

PBSO (PALM BEACH SHERIFF'S OFFICE) COMMENTS: Not present.

AUDIENCE COMMENTS ON NON-AGENDA ITEMS: None.

COMMISSION REPORTS/COMMENTS:

Commissioners would provide reports/comments in Regular Commission meeting.

UNDERWOOD:

DECEMBER 24, 2014 AS PAID HOLIDAY FOR CITY EMPLOYEES – Suggested it would be appropriate to declare December 24, 2014 as a paid holiday for City employees, as most businesses would be closed on Christmas Eve and City Hall would not likely have much business to transact. Noted that City employees would appreciate having time to attend to needs of their families in preparation for Christmas Day.

- City Manager said he had traditionally given City employees a choice to work either Christmas Eve or New Year's Eve, so as to ensure that City Hall had a skeleton staff on both days.
- Mayor Wilson noted that Governor Scott had announced that State employees would be given the day after Christmas as an additional holiday; therefore, an additional paid holiday would also be appropriate for City employees.
- Commissioner Martin said he would prefer to maintain the current practice to maintain a skeleton crew on Christmas Eve and New Year's Eve; however, he would go along with a Christmas Eve holiday, if employees were required to work on New Year's Eve.
- City Manager said it might be appropriate to give employees a holiday on Christmas Eve and a half day on New Year's Eve.
- Commissioners indicated consensus to take official action in the Regular Meeting to declare December 24, 2014 as a paid holiday for City employees.

WILSON (Mayor):

Toys Give-Away Program – Announced that the Christmas Toys Give-Away Program scheduled for December 17, 2014 had been rescheduled to December 19, 2014 at the Lake Shore Civic Center/Mary Evans - Lois Lewis Resource Center from 5:00 p.m. – 7:00 p.m. Encouraged Commissioners to arrive at 5:30 p.m. for a group photo.

ADJOURNMENT

There being no further business to come before the City Commission, Mayor Wilson adjourned the meeting at 6:18 p.m.

Steve B. Wilson, Mayor

ATTEST:

Debra R. Buff, MMC, City Clerk